



**ASSOCIATION OF SCIENTIFIC & TECHNICAL OFFICERS**  
**OIL & NATURAL GAS CORPORATION LIMITED**

Registered with the Registrar of Societies, Dehradun , Registration No.172/1967-68

10<sup>th</sup>, JEEVAN BHARTI, TOWER-II, 124-INDIRA CHOWK, NEW DELHI-110 001

**R.P.Pandey**  
President CWC  
09435744241

**V. Natarajan**  
General Secretary CWC  
09428332019



No ASTO/CWC/2014

Date 12.11.2014

To,  
**The Director (HR)**  
Oil & Natural Gas Corporation Ltd.  
JBB, New Delhi

**Subject: Request for resolving long pending employees welfare issues.**

**Sir,**

At the outset on behalf of ASTO I express my sincere thanks to Management for resolving many issues in the past. We would like to draw your kind attention to the following long pending issues related to employee's welfare for perusal, consideration and resolution at the earliest.

1. Payment of 40% PRP for the year 2012-13
2. Scale based facilities to upgraded employees
3. Review of Long Service Rewards Scheme as per milestone.
4. Review of existing office order for HBA and incorporate a clause that this applicable for subsequent House after deducting outstanding loan of 1<sup>st</sup> loan.
5. One mark grace for Field Duty for promotion from E0 to E4 ( Ref ASTO letter dated 28.09.2012 )
6. Grant of 1/3<sup>rd</sup> relaxation under MOU dated 07.09.2013 to the affected employees (Ref ASTO letter dated 26.09.2012)
7. Issue of lateral shifting of CPOs /DEOs (Ref ASTO letter dated 26.09.2012)
8. Revision of Operation allowance and Shift allowance
9. Payment of Difficult Area / Field Duty allowance
10. Restoration of LFA Facility
11. Settlement of pay anomaly related to employees promoted on 1. 1.2007
12. Review of White Good Scheme
13. Issue of corporate promotion for E5, E6, E7 E8 &E9 on 01.01.2015 along with promotion orders of E1 to E4.

The above issues are long pending and have been deliberated at many occasions, as such we solicit your kind intervention for immediate issue of orders.

Regards

Sincerely yours

*R.P. Pandey*  
(R.P. Pandey)  
12.11.2014  
President ASTO-CWC

Copy for information to:

1. ED-Chief ER , ONGC, Deheradun
2. GGM- Chief HRD , ONGC, Deheradun
3. EA to CMD, ONGC, New Delhi